

**MINUTES OF THE REGULAR SCHOOL BOARD MEETING
HELD ON WEDNESDAY, SEPTEMBER 20, 2023,
FOLLOWING THE ANNUAL MEETING
NIAGARA HIGH SCHOOL, ROOM 113**

PRESENT: Mr. Champeau, Mrs. Clement, Mrs. Dumke, Ms. Kehn, Mrs. Neuens, Mrs. Swanson, Ms. Tauriainen, Mr. Hanson, Mr. Trevillian, Mrs. Lindow, & Mr. Burklund

OTHERS PRESENT: Kerri Oratch & Sherri Petschar

The meeting was called to order by Mrs. Neuens at 5:26 pm.

Roll call was taken with members present as mentioned above.

Motion by Kehn/Tauriainen to approve the consent agenda. Unanimous.

COMMUNICATION FROM THE PUBLIC

Correspondence – There was no correspondence.

Gifts, Grants, or Bequests – Booster Club, outdoor tables and entryway rugs; PTO, soccer goals for elementary playground; SGI Granules, backpacks and school supplies; Lumber donation from Virginia Feleppa.

Approve Skill Center Contract for the 2023-2024 School Year

Motion by Kehn/Tauriainen to approve the Skill Center Contract for the 2023-2024 school year. Unanimous.

Seclusion and Restraint Report

Mr. Hanson reviewed the Seclusion and Restraint Report for the 2022-2023 school year.

Adopt the Wisconsin Public School District and Related Records General Records Schedule, Expiration Date March 20, 2033

Motion by Dumke/Kehn to adopt the Wisconsin Public School District and Related Records General Records Schedule, Expiration Date March 20, 2033. Unanimous.

Employee Handbook

Mr. Burklund reviewed the updates to the Employee Handbook for the 2023-2024 school year.

Approve Changes to the Employee Handbook

Motion by Tauriainen/Kehn to approve the changes to the Employee Handbook. Unanimous.

Safe Schools Plan

Mr. Burklund reviewed the updates to the Safe Schools plan for the 2023-2024 school year.

Approve Updates to the Safe Schools Plan

Motion by Kehn/Clement to approve the updates to the Safe Schools Plan. Unanimous.

Approve the Resignation of Dean Neveau as the Varsity Baseball Coach

Motion by Kehn/Dumke to approve the resignation of Dean Neveau as the Varsity Baseball Coach. Unanimous.

Approve the Resignation of William Burke, Bus Driver

Motion by Kehn/Champeau to approve the resignation of William Burke, Bus Drive. Unanimous.

Approve the Hiring of Joe Saugstad as Middle School Science Instructor for the 2023-2024 School Year

Motion by Swanson/Tauriainen to approve the hiring of Joe Saugstad as Middle School Science Instructor for the 2023-2024 school year. Unanimous.

Approve Hiring Kim Yager as Sophomore Class Advisor

Motion by Kehn/Clement to approve hiring Kim Yager as Sophomore Class Advisor. Unanimous.

Approve the Hiring of Philip Buckingham as 7th Grade Boys Basketball Coach

Motion by Kehn/Dumke to approve the hiring of Philip Buckingham as 7th Grade Boys Basketball Coach. Unanimous.

Approve the Hiring of Michael Adam as Hi-Q Advisor

Motion by Kehn/Swanson to approve hiring Michael Adam as Hi-Q Advisor. Unanimous.

Pay Rates for Saturday School, After School Tutoring, Summer School, Drivers Education, and Prep Time Coverage

Mr. Burklund discussed the current pay rates for Saturday School, After School Tutoring, Summer School, Drivers Education and Prep Time Coverage. Mr. Burklund also discussed possible increases for each of the rates.

Approve Pay Rate Increase for Saturday School, After School Tutoring, Summer School, Drivers Education, and Prep Time Coverage

Motion by Kehn/Clement to approve the proposed pay rate increase for Saturday School, after school tutoring, summer school, Drivers Education, and prep time coverage. Unanimous.

Approve Payment of the Tri City Glass & Door Invoice in the Amount of \$78,475.00

Motion by Swanson/Tauriainen to approve the payment of the Tri City Glass & Door invoice in the amount of \$78,475.00. Unanimous.

Approve Payment of the Sanicki Construction Invoice in the Amount of \$18,675.00

Motion by Champeau/Swanson to approve the payment of the Sanicki Construction invoice in the amount of \$18,675.00. Unanimous.

Board Committees

Mr. Burklund discussed the current committee members and Mrs. Clement asked to be included in the Policy Committee and Building & Grounds Committee as she was not part of the Reorganizational Meeting since she was not appointed as a board member until June 20, 2023.

October & November Regular School Board Meeting

Mr. Burklund discussed meeting dates and times for the October & November Regular School Board Meetings.

Approve Moving the October 18, 2023, Regular School Board Meeting to October 25, 2023, at 5:00 pm

Motion by Swanson/Kehn to approve moving the October 18, 2023, Regular School Board Meeting to October 25, 2023, at 5:00 pm.

Administrators' Reports

Business Manager – Mrs. Lindow reported that she attended the DPI sponsored webinars on the WiseGrants and WiseData Finance systems and attended a WASBO sponsored Money Talks webinar. Mrs. Lindow also reported that she has submitted district aid certification for the 2023-2024 equalization aid as well as the 2023-2024 grants to DPI. Other items Mrs. Lindow reported on include:

1. 2022-2023 financial year-end
2. ESSER III
3. 2023-2024 budget and levy

Director of Pupil Services – Mr. Hanson reported that the beginning of year STAR testing is in progress and is meeting with Megen Smith and the instructional staff to analyze the data. Mr. Hanson also reported that he worked with Mrs. Lindow on completing the Transfer of Service requests and submitted the claim to DPI. Other items Mr. Hanson reported on include:

1. Federal budgets
2. Special Education caseloads
3. Early Childhood Developmental Screening, October 19

Principal – Mr. Trevillian reported that the Mentor/Mentee meetings have started for first- and second-year teachers and morning meetings with administrative staff have

also been scheduled for this group. Mr. Trevillian also reported that he is working with Mr. Heroux and NFHS for game streaming for all athletic events. Other items Mr. Trevillian reported on include:

1. Fall sports are progressing
2. WIAA Fall meeting
3. Saturday School and supervisors set

Superintendent – Mr. Burklund reported that the exterior door work is nearly complete, the athletic hallway is still a work in progress, and progress on the outbuilding continues. Mr. Burklund also reported that he will be attending a City Council meeting on September 27th regarding the number of law enforcement officers employed by the city. Other items Mr. Burklund reported on include:

1. UDL Training
2. Marinette County safety meetings
3. Enrollment

Motion by Dumke/Clement to adjourn at 6:19 pm. Unanimous.